

Meeting Minutes September 21, 2010

Call to Order---Jane Wielenga. Meeting started at 7:03

In attendance: Pastor Greg, Ashley Notthoff, Jane Wielenga, Mike Bisnar, Bruce Atkinson, Mary Stohlman, Alison Conrad, Mark Totman, Barb Krouse, Tracy Cantin, Pat Weber.

Missing: Pat Elliot and Kevin Peterson

Spiritual Teambuilding by Pastor Greg:

How much authority or guide does the bible have on this group, council and community Lutheran church?
What defines a Lutheran?

Review and Acceptance of June minutes:

Minutes accepted as is with changes to the title.

Review of Financial Reports

COMMUNITY LUTHERAN CHURCH
Financial Statement Notes
For Month Ended 8/31/10

Balance Sheet

Cash

Current cash balances are as follows:

Bank Accounts (unrestricted):	(\$ 51,034.61)	August, 2010 Net Income/(Loss) (\$ 32,551.64)
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Year-to-Date 2010 Net Income/(Loss) (\$ 50,921.78)
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Accounts Payable

Current balance is \$44,591. This includes a \$30,000 loan from the preschool as well as vendor bills totaling \$14,591.

Income Statement

Income

Total offering income was \$5,739 less than Augusts' budgeted \$37,900. Year-to-date shortfall totals \$29,873.

Total preschool income was \$6,395 less than Augusts' budgeted \$16,750 due timing of tuition payments. Year-to-date income is \$11,851 more than budgeted.

Total other income was \$240 less than Augusts' budgeted \$360.

Expenses

Total expenses for August were \$7,633 more than budgeted (including accruals). All categories were within \$1,000 of budget or under the budgeted except preschool support. This category was \$5,511 more than budgeted for August due to larger preschool summer program.

Comparative Income Statement (2010 versus 2009):

Offering income is \$3,475 more than offering income in 2009 (+2%).

Preschool tuition/registration income is \$59,017 less than in 2009 (-12%).

Total expenses are \$75,052 less than in 2009 (-9%). SCC support payments are \$33,764 less than in 2009 (-10%).

- We are committed to paying back the \$30,000 preschool loan by the end of 2010.
- The shortfall in funds is not from offering income. That is up 2%. It's in preschool tuition which is down 12%.
- Preschool income is expected to be higher for the 2010-11 school year than 2009-10.
- Jane has been asked to attend the Preschool council meeting next week.
- Tracy is not accruing for ELCA support because the money is not there to pay it.
- Childcare is a higher expense. Mary will determine if we currently have two people for Sunday morning child care or three. We should only have two.

Budget Reports

In 2011, we anticipate a net loss of \$142,419

Council will present this budget to the congregation.

We only receive 42 tithing cards out of 240 contributing units.

Stewardship is going to educate the congregation on why the tithe cards are important.

Pat Weber made the suggestion that we need a "visual" representation of the money accrued for the "tithing cards". Similar to what we did for the patio building fund.

Jane will present it on the 3rd and then on the 17th of October during both services. She will have the budget with a coversheet with a description of the budget goals spelled out. It will include Tracy's email for follow up questions.

October 3rd, the chaplain from CLU will be giving the sermon that day.

We will have someone here on October 5th for a 2011 Budget Q & A and on October 20th.

Staff Reports

Pastor Greg

- I want to report that the progress on the stain glass windows is progressing very well. The windows for the choir area are finished and I am now starting to work on the windows above the French doors. I have changed the design for those to be a grapevine with clusters of grapes. The verse that is the inspiration is ³Jesus said, ³I am the vine and you are the branches.² It speaks of relationship between Jesus and the church and underneath is a sense of community. The grapes will be purple, the leaves green all against a yellow background. It will be beautiful when completed.
- The installation and dedication is now set for Reformation Sunday, October 31, 2010.
- I will be having my left knee replaced on Wednesday October 13. The surgery will take place at saddleback memorial hospital. I have asked Rev.Kay Reeb to preach for me on Sunday October 17 and Sunday October 24. I plan to be back at work on Tuesday, October 26. Mary will be teaching my Adult Sunday school class for the two Sundays I will be gone.
- I am presently serving on the synod's assembly planning team for our annual synod assembly taking place next May. The theme is ³Come to the Table Again.² We are seeing this year as an opportunity to revitalization, renewed vision, and a process to focus on our future as a church.

One new thing that will take place is that the opening worship will be held in the evening and at a church in the area. We are hoping that members of the local church in our synod will attend. It promises to be a highlight of the assembly. More details when available.

- It has come to my attention that our cleaning service has sub-contracted the service to clean our church and that the hours and responsibilities have been reduced from what was previously agreed upon. It concerns me that we are paying for services not fully rendered and that the coming has engaged services that cost them less and yet continue to expect the same payment from us. I know we have been approached by a member who has offered to clean for us, and we also have been approached by another who seeks to secure our business. I recommend that we pursue new cleaning service for our church.
- I want to thank you for the two weeks of vacation. I spent part of that time working on the stain glass windows.

No action items

Alison Conrad

Youth Report

- Confirmation began last week and I feel great about the kids, both the returning students, as well as the new 7th graders! We have some new guides on board, as well as the same great ones from last year!
- Alison will stay in her role through 2010 and will be leaving her role with the church after the holidays.
- Had a great summer and really enjoyed my time off with my sweet children! Thank you for allowing me that time... I feel very blessed.
- Pat Weber and I met on Thursday and had some great discussion about the youth group, including looking over a wonderful list of ideas from Cymantha Atkinson. One of the main points of discussion was moving the HS youth group to Sunday night. Wednesday night used to work- it no longer does and our group has disappeared. Sunday night is looking to be a much more viable option at this time.
- Our committee is building... Pat is working on that!
- The Western States Youth Gathering is coming up in July 2011 in Thousand Oaks (at CLU). I'll be talking with a committee of students to see if this is a trip they want to participate in, or whether we should be planning for something different, such as a houseboat trip.

Mary Stohlman

- VBS happened and was a good year. Attendance was a little down, but I heard that the Methodist had theirs the same week, same program and 31 kids.....so 160 isn't bad.
- Rally Day events between services were very good, thanks to the committees who set up tables and participated. And the chili/pie bake off was great fun too! Thanks Barb!
- I need a drawing of the church property, map like, to complete the emergency plan, does anyone have one? I'd like to get this project completed!
- This Saturday at 10:30 is the Bishops Gathering at King of Glory in Fountain Valley. The WHOLE council is invited to come.....I have maps here.
- Career Network has had some positive results and non members attending. So that's great, especially for those who have been employed due to their participation. And I heard just yesterday of someone else who is just unemployed.

- Bible Class for 3rd graders and their parents will start October 3 after 2nd service. I anticipate about 8 families being involved.
- The LWR project of Health Kits needs some help.....any one going to Costco this week? We especially need hand towels. These and the quilts will be dedicate4d on October 3 and then shipped to LWR on Oct 21.
- In November we will be collecting canned/package4d food for the Southwest Community Center. These will go with the Adopt an Angel gifts in early December.
- I heard from Pastor Rachel yesterday for the 1st time in a long, long time. She is working part-time in the Seattle area, she got married about 15 months ago and is expecting in March.

Old Business

- Constitution review committee....Jane is still working on developing this committee.
- Cleaners...get new proposals from a church member and other companies.

New Business

- Barb suggested that we auction off 5 or so of our parking spaces to St. John for an income opportunity for our church to help pay for repairs (e.g. parking lot). Barb will investigate the possibility of providing a few of our parking spaces (up to 10) to St John for a charitable donation for each space. Barb will talk to the headmaster and report back to council. Motion from the floor. Motion by Jane, Second by Bruce.
- We need a posted list of office hours and rearranging the hours so that someone is in the office on Fridays to answer the phones.
- Mark, Kevin and Pat are finishing their three years on Council. We need a nominating committee for the next council members. (Rod Anderson, Joe Pospichal, Dave Douglas) Pastor works with the nominating committee to identify suggestions for new committee members.
- Annual Meeting will be November 14th between services.
- Bruce 10th, 24th, 31st Jane 3rd, 17th will be duty officer opening in place of Pat Elliot.
- Ashley and Pastor Greg will not be at the October Council meeting.

Board Reports

Worship and Music-Kevin Peterson

In attendance:

Pastor Greg
James Elmore
Becky Elmore
Julie Draper
Holly Elmore

Opened with a word of prayer by Pastor Greg.

- Discussed the Gospel response. Decided to continue to have the same response every week instead of varying it with each different liturgy.
- Pastor Greg asked for feedback on the two supply Pastors, Kay Reeb and George Johnson.
- Pastor Greg noted that the microphones have been fixed thanks to Paul Borrassa.
- Pastor Greg submitted numbers on summer attendance, which is down from the previous years. This is in contrast to last month's report of the entire year which showed a slight increase in attendance.
- Reformation Sunday: Special music is scheduled along with installing the confirmation banners for a festive atmosphere. It was also decided to dedicate the new windows on that date.
- All Saints: It was decided to continue to hang the confirmation banners and keep this service upbeat. The usual candles will be used as well as a photograph slide show of membership, highlighting "all God's Saints."
- The interfaith service will be here at CLC on 10-21-2010 at 3pm. The bell choir is scheduled to participate.
- Advent begins Dec 1, the wed night services will be at 7:15 pm.
- It was also decided to have just one service on Dec 26 and Jan 2, both at 10am.

Next meeting 10-12-10, 7pm
submitted, Kevin Peterson

Parish Life-Barb Krouse

- Our committee met several times to coordinate, plan and organize our summer event.
- We hosted CLC day at Angel Stadium on July 17th. We sold all 50 tickets and for those in attendance it was a fun evening.
- Our next event was a Progressive Dinner on August 21st. Our hosts for the evening were the Weber's for appetizers, the Newby's for the main course and the Wielenga's for dessert. Since the number of people kept changing leading up to the event, we decided to keep everyone together. We had a group of 21 for the all three courses. It was a wonderful evening with plenty of good food and fellowship.
- Most recently we hosted the chili cook-off and pie bake-off on September 12th. It was a fun event which was very well-attended. We had 10 participants for the chili and 9 for the pie. The chili contest was won by Mike Timken and the pie contest was won by Ellen Hutton.
- Thanks to everyone for their participation and support of our events over the summer.
- One more note, we received a donation of \$100 for tablecloths for the round tables. We are researching the purchase, but feel we probably need more money to purchase enough tablecloths for all the tables.

Forward Planning-Mike Bisnar

Our committee meeting took place on Wednesday June 30, 2010.

In attendance:

Karen Darvey

Keith Borgshatz

Mike Bisnar

- Reviewed and made changes to the staff performance review forms. Self evaluation forms to be given to staff on October 5th and due back to pastor Greg on October 29th.
- Went over the information that Karen and Keith put together regarding salary increases and came up with our recommendation to the council.
- Staff salary recommendations given to Jane Wielenga on September 7th 2010.
- Our next meeting is scheduled for September 29, 2010.

Stewardship-Pat Elliott

- Council gave verbal approval to go ahead with the Adopt a Bill plan to make up for our July shortfall. The Stewardship committee modified the first amount from 10% of our monthly mortgage to 05% to make it more in line with the rest of the categories and more achievable for more families. It will be placed as an insert in the worship bulletin on Sunday, September 27th. A stewardship committee member will give a brief explanation at each service. The same form will be sent later in the week as an e-mail.
- Our committee met on Sept. 13th to begin planning our pledge drive. We brainstormed ways of communicating the need for pledges to plan and support the budget. We will do Bible related Stewardship "flash facts" in the weekly bulletins and e-mails beginning October 17th. We are also looking for people to give brief Temple Talks about how pledging changed their lives.

Outreach-Bruce Atkinson

- Bruce did not have the ability to email or print his report. Bruce distributed a copy of Julie's attendance report to identify which members have not been regularly attending so that we can reach out to them. Bruce will be making the calls to these families. Some of the families on this report have moved so Mary will be identifying who has moved so that Bruce does not call them.

Parish Education-Ashley Notthoff

The committee did not meet this month however here is what took place in September:

- A list of Sunday school teachers was listed on an insert in the bulletin on 9/5 and 9/12 so the congregation would know the "familiar faces" in Sunday school.
- Paula Timken worked the Parish Education table for Rally Day since I was out of town at a funeral
- Signups for Sunday school are as follows:

Pre-K	8 students
1 st /2 nd	6 students
3 rd /4 th	7 students
5 th /6 th	6 students
7 th /8 th	6 students
- Sunday school teacher materials were distributed to all teachers at Rally Day. All teachers received the new fall curriculum.
- The new Sunday school calendar was distributed on Rally Day for the 2010-11 school year and will be available in the Narthex.
- We had four new teacher additions to the Sunday school teachers for this year.
- Classes began on the 19th, with the exception of 7th/8th as we did not have a teacher that day. First class for 7th/8th will be on 9/26.
- Several teachers informed me that their "Sunday school boxes" are low on basic supplies such as crayons, markers, etc. Committee will discuss how to replenish these at the next meeting.
- The weekly Sunday school Lesson title will be published in the bulletin each week. I sent an email to Linda today with the list for the Fall season.
- Next committee meeting is scheduled for October 5th.

Property Committee-Mark Totman

- Set up Summer Discount Plan with SCE to reduce electric bills.
- Miscellaneous repairs & adjustments done around church & preschool.

- Replaced isolation valves, main faucet & a few ceiling tiles in Red Room.
- Eucalyptus trees trimmed (thanks to Kevin Peterson & Ken Notthoff).

Yet to do this Fall:

- Build 2 table carts for 14 round tables.
- Design wooden literature rack along wall in Narthex.
- Assess rusting preschool fencing that needs to be replaced.
- Repair water-damaged drywall at door jamb in Sacristy.
- Look into why parking lot lights are not coming on – were not able to determine cause (timer is set properly).
- Weather-stripping to be replaced on all double doors in conference room, church offices and sanctuary.
- Start assessing what needs to be done around the property. (immediate, short-term, long-term) – one thought we should consider is the parking lot condition and how we could get it repaired sometime this year (fundraising, special donations?)
- Next property committee work day scheduled for 8:30am Sat. 10/9/10 to address “to do” items listed in the red notebook. Will email a few CLC members to get small work group together for next meeting.

Council Duties – October

- Open – Bruce and Jane (in place of Pat Elliott)
- Close – Pat Weber
- Newsletter –Bruce

Lord's Prayer and Adjournment at 9:00 p.m.

Next Meeting – October 19, 2010 – 7:00 pm