

Community Lutheran Church
Council Monthly Reports
Attachment to June 2010 Minutes

Staff Reports:

Pastor Greg –

- As we head into summer, lower attendance, busyness, etc I want to remind the council that with regard to offering, on the average giving per member is up over last year. Certainly there are members who have dropped in their giving, for all sorts of reasons, but for the most part giving per household is up. It is just we have less number of households giving that is causing much of our dilemma.
- I will be taking a week of continuing ed beginning June 28. This is being offered to clergy as a summer week of renewal. There are two courses which are offered. I am taking ³Unleashing the Power of the Bible for Teaching and Preaching² < The Bible is a book for life and faith but it is also an Embattled book¹ today. The aim of this class is to revitalize the ways we teach and preach and read the Bible attending to the context of our lives in these complex times. Taught by Steed Davidson, Assistant Professor of Old Testament. I am also trying to Rev. Kay Reeb, chaplain at Camp Pendleton Marine Base to preach for me on Sunday July 4.
- Summer worship schedule begins Sunday, June 20 and runs through Labor day weekend.
- This past week the remaining clergy of the Saddleback Conference were invited to meet with the bishop regarding the changes in our conference due to the exit of 5 churches due to the ELCA vote last August regarding homosexuality and pastors. There is a large void in our conference with no churches along the 5 freeway corridor from north Mission Viejo to the north end of Santa Ana. There are some proposals in the works regarding a possible mission start with all those who have been displaced from the churches who had left the ELCA but want to remain ELCA church members. More information will be available as the coming days unfold. If there are any lay people who would like to be part of this new church start the Bishop would love to have you participate.
- I have not set any vacation time yet for the summer. I do hope to have something in the works soon.
- Next year's synod assembly will be held in Costa Mesa which means churches from this area will be apart of the planning process. I will be attending a planning meeting on Wednesday June 23.

- Last, I will not be at the council meeting this Tuesday. My daughter is receiving an award and the awards ceremony is being held Tuesday, June 15 at Trabuco Hills High School. I plan on being in attendance.
- Action item: None

Mary Stohlman –

- VBS registrations are coming in..... and the staff is coming together. Tahni Blume is eager to start working on the 'set' for the sanctuary, George Gaskell is working on supplies and we will have the sign-ups for Sunday. So just keep praying for all the details to come together.
- I recently attended a graduation in a large church in Pasadena. They had in the pew rack an emergency plan pamphlet, which I will show you at the meeting. I think we should work on something similar.....a plan that will work, and we will hope we NEVER have to use it! I will work on this, using info from the preschool plan that they are required to have and how we can make it work with the council and staff and other key volunteers.
- I would also like to work on a pamphlet about council responsibilities, not that I want to add to your jobs, just to organize it in a clear concise way. Jane and I have discussed this too.
- WOW the Woman group has created a calendar of events through 2011! Now that is the kind of organization I like!
- Grant Roher's dad, Jeff Roher's memorial service will be June 23 in Riverside. His dad was a retired ELCA clergy.

Alison Conrad –

- High school youth group will be ending for the summer this week, Wednesday the 16th. Unfortunately, group has been very meagerly attended and it just doesn't make sense to try to meet on a weekly basis through the summer, especially when I'll be out of commission with the new baby in July. We will begin meeting on September 15th.
- Pat Weber (the new Youth & Family chairperson, upon approval) and Christina Douglass have been very open to helping out this summer with additional events- I've kept it fairly simple, but fun for the kids.
- The Mystery Trip for June 24th-28th did not have much of a response... I had one girl signed up for the whole trip and one signed up to be there for part of the trip. I've also had a small health/ pregnancy concern come up that has my doctor

slightly concerned about me being a few hours away should the problem get any worse this far along in the game. After talking with Mary about it, I think the best alternative is to call off the mystery trip and plan ahead for a great winter retreat in January. I know that with the Confirmation group, January was a really great time for the retreat because there are few conflicts with sports, school, etc. I've also talked with parents of the incoming freshman... three of the five were interested, but two had sports conflicts and one felt like she didn't know anyone well enough yet. I feel like a winter retreat could be a really great time of fellowship and refreshment for the kids.

- I'll also have a summer kick-off event on Saturday the 26th for those who were planning to attend, as well as any others who can attend... just a BBQ at our home.
- Gerri Anderson is on board to help me with the Elementary events and has many ideas about what would be fun for that age group. We'll have an event in July; August will be filled up for elementary by VBS.
- Senior appreciation breakfast is this coming Sunday following second service. We have a good numbers of families joining us... not too many responses from Junior parents to help by bringing a dish, but I can handle that- just thrilled to have a good turnout coming for the breakfast!
- Service Saturday for June/ July is in full swing with our food collection for the Orange County Food Bank in Garden Grove. On July 10th we'll be taking the collected items up to the warehouse, tour the facility and serve in the warehouse for the afternoon. I was excited to find that the OCFB doesn't have a minimum age requirement for helping in the warehouse- this has been fairly limiting for me in the past when I speak with different food banks... many have a minimum age requirement of 16 years old. I'm looking forward to having the elementary and middle school groups involved here, too.
- I'll bring a copy of the summer schedule tonight for anyone who'd like it.

Board Reports –

Outreach Committee – Bruce Atkinson

Discussed at Monthly Meeting:

- CLC blog and facebook pages active. Pastor Greg has began posting on the blog.
- Lisa Porcelli to review website to find ways to simplify navigation as well as create links to the various groups and programs at CLC. Idea is to create sub sites under CLC to allow groups and programs to provide greater information about each offering so that members and potential members have easy access to information.

- Dave Porcelli to begin career counseling/networking workshops to assist members and non-members who may have lost their job or are unsure how to find a new job.
- Sending out notes to families that have not attended regularly over last year. Looking for feedback on why currently not worshipping at CLC.
- Discussed idea of “host families” for new member families. Responsibilities would include calling new members, inviting to Church and other CLC activities, assisting in getting new members involved in life and activities at CLC. We used to have hosts assigned to new members to help become involved in CLC.
- Discussed summer event for CLC - picnic, beach party, etc. Looking at ways to continue to drive involvement and ways to re-engage membership/drive new member.

Forward Planning – Mike Bisnar
Staff Reviews

- Staff reviews are going well. Karen Darvey and Keith Borgschatz meet with the staff on May 19th and May 23rd. This meeting was to go over the job description form and our expectations on how to fill it out. The forms have been completed by the staff and have been reviewed by our committee. We will be sending the completed forms to Pastor Greg and Jane Wielenga for review. The next step will be to give the council our recommendations for the 2011 budget based on the staffs’ current salary, current median expected salary and a formula for computing a salary package based upon education, experience, the size of the congregation, and the number of staff supervised. Our goal to have this completed by August 17, 2010.
- Our committee meeting took place on Wednesday June 9, 2010.
- We reviewed the completed staff job description forms.
- Mike will send the forms to Pastor Greg and Jane Wielenga for review.
- We updated the staff evaluation time line as follows.

Task	Assigned to	Deadline
• Draft Performance Appraisal Form and review	Karen	Wednesday, July 7 th
• 2011 Salary Recommendation Review	Cindy	Wednesday, July 7 th
• 2011 Salary recommendation submitted to council	Mike	Tuesday, August 17 th
• Self evaluation forms given to staff/meet with staff	Committee	Tuesday, Oct 5 th
• Diagram process flow created	Karen	Tuesday, Oct 5 th
• Staff self evaluation form due to Pastor Greg		Friday, Oct 29 th
• Appraisals to be completed Nov 12 th	Pastor Greg/Mary	Friday,

- We discussed the evaluation process and what needs to be evaluated. Karen will create an evaluation form.

- Cindy will create a Salary Recommendation worksheet and send it to the group to fill out.
- Our next meeting is scheduled for July 7, 2010.

Stewardship – Pat Elliot

- Our committee did not meet this month, but we are proceeding with a reintroduction of the Simply Giving Automated Giving program. A letter of explanation of the program will be included with the mid-year personal financial statement sent to each member. This mailing will also include the new procedures for changing one's donation. We also continue to work on development of materials and procedures for the upcoming pledge drive.

Parish Life – Barb Krouse - Parish Life Committee did not meet in June. Nothing to report at this time.

Education – Ashley Notthoff - No report this month. The committee did not meet.

Worship – Kevin Peterson - No meeting this month and nothing to report

Youth - No Council Member

Property – Mark Totman

Helpers present on 6/5/10: Ken Notthoff

- Miscellaneous repairs & adjustments done around church & preschool.

Yet to do in 2010:

- Assess rusting preschool fencing that needs to be replaced.
- Repair water-damaged drywall at door jamb in Sacristy.
- Look into why parking lot lights are not coming on – were not able to determine cause (timer is set properly).
- Weatherstripping to be replaced on all double doors in conference room, church offices and sanctuary.
- Start assessing what needs to be done around the property. (immediate, short-term, long-term) – one thought we should consider is the parking lot condition and how we could get it repaired sometime this year (fundraising, special donations?)

Next property committee work day scheduled for 8:30am Sat. 7/10/10 to address “to do” items listed in the red notebook. Will email a few CLC members to get small work group together for next meeting.

